

Scouting Risk Assessment – Orienteering



| | | | |
|-------------------------|--------|---|--------------|
| Date of risk assessment | 6/3/26 | Name/Role of who undertook this risk assessment | Ben Shirvill |
|-------------------------|--------|---|--------------|

Earleywood Scout Campsite

| Hazard Identified? / Risks from it? | Who is at risk? | How are the risks already controlled? What extra controls are needed? | What has changed that needs to be thought about and controlled? |
|--|---|--|---|
| <p>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</p> | <p>Young people, Leaders, Visitors.</p> | <p>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</p> | <p>Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.</p> |
| <p>Slips, Trips, Cuts & Falls Trip Hazards i.e. Earleywood is a natural wood, as with any woodland area uneven floor and woodland debris are present. Also animals and insects are present.</p> | <p>Everyone involved in the session</p> | <ul style="list-style-type: none"> • Leader in charge rules/instructions explained to participants during briefing. • Boundaries to be identified during the briefing and time limit given. • Participants to wear appropriate footwear, shoelaces tied. • Leader in charge to have first aid kit or be aware of where nearest one is. • Establish procedures before activity starts for participants in the event of an injury. | <ul style="list-style-type: none"> • Periodical checks / Be aware of any objects on the ground and remove trip hazards. |
| <p>Drowning Streams, drainage ditches located on site</p> | <p>Everyone involved in the session.</p> | <ul style="list-style-type: none"> • Leader in charge set perimeter boundary between water and young people. • Safety talk before activity begins • Do not walk within 2m of water. • Avoid deep water | |
| <p>Medical Incident/Injury</p> | <p>Everyone involved in the session</p> | <ul style="list-style-type: none"> • Leader in charge to have readily available an adult with current mandatory module 10 first aid training. • Leader in charge to have first aid kit. • Leader in charge/activity instructor to be aware of where nearest first aid kit is located (Scout Centre kitchen and Rowney Building kitchen). • Leader in charge to have available and be aware of all medical/allergy conditions and reasonable adjustments of everyone at risk. | |

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

Scouting Risk Assessment – Orienteering

| | | | |
|--|-----------------------------------|--|--|
| | | <ul style="list-style-type: none"> • Participants with reasonable adjustments to be located nearest the activity instructor and if necessary have a competent person supporting them • Leader in charge to be aware of Earleywood incident action plan and follow it. • Leader in charge establish procedures in the event of an injury at beginning of session. • Leader in charge to maintain young person/adult ratio | |
| Slips, Trips, Cuts, Bites & Falls | Everyone involved in the session | <ul style="list-style-type: none"> • Leader in charge to survey the activity area before starting to prevent participants having an incident: <ul style="list-style-type: none"> ○ Mark locations of obstacles in the ground ○ Remove loose debris to a safe location ○ Mark locations of insect infestations and nests ○ Mark locations of low lying stinging or scratchy plants ○ Identify boundaries. • Wear appropriate footwear and shoelaces to be tied. • Walk, no running • Ensure the activity area is suitable for use, kept clear and tidy | <ul style="list-style-type: none"> • Periodical checks / Be aware of any objects on the ground and remove trip hazards. |
| Overcrowding and disorderly behaviour | Everyone involved in the session. | <ul style="list-style-type: none"> • Leader in charge/activity instructor rules/instructions explained to participants during briefing. • Leader in charge to remain with the group. • Activity instructor to stop activity immediately if: <ul style="list-style-type: none"> ○ There are too many participants using the activity ○ The participants behaviour is unacceptable or unruly ○ No leader is present from the participants group ○ Consider safety of participants is at risk • Leader in charge to resolve the issue to the satisfaction of the activity instructor before the activity starts again. | |
| Animal Encounter – Wild/Domestic | Everyone involved in the session. | <ul style="list-style-type: none"> • Do not approach animal. • Do not encourage animal to approach you. • Maintain safe distance between you and the animal. | |

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

Scouting Risk Assessment – Orienteering

| | | | |
|--|-----------------------------------|---|--|
| | | <ul style="list-style-type: none"> • Leader in charge to scare away the animal without causing physical harm. | |
| Animal Faeces | Everyone involved in the session. | <ul style="list-style-type: none"> • Leader in charge to survey the activity area before starting, remove and dispose of animal faeces. • Any animal faeces identified while participating in the activity, pause activity and Leader in charge to remove and dispose of animal faeces. | |
| Weather Conditions & Environment | Everyone involved in the session. | <ul style="list-style-type: none"> • Bring clothing and equipment appropriate to the weather conditions. • In event of inclement weather, the activity instructor may cancel or postpone the activity, in the meanwhile Leader in charge to find a point of safety. • In hot weather ensure adequate hydration and self-administration of sun protection. • Use torches if dark. • Wear close toed footwear (i.e. no sandals/ flip flops, etc) • Turn on activity flood lighting as appropriate | |
| Missing Persons Lost individual in distress | Everyone involved in the session. | <p>Leader in charge to:</p> <ul style="list-style-type: none"> • Take regular HEAD COUNTS • Take register before activity starts. • Have In-Touch arrangements accessible. • Check mobile phone connectivity is available. | |
| Unauthorised Access Activity area left unattended Equipment unattended Theft Injury | Everyone involved in the session. | <ul style="list-style-type: none"> • Equipment to be locked away securely whilst not in use. • Participants must never be left alone with equipment. | |

Checked by

Name: Ben Shirvill

Role: Activity Director

Date 26th February 2023

Additional information can be found in the [Safety Checklist for Leaders](#) and other information at scouts.org.uk/safety

Scouting Risk Assessment – Orienteering

| | | | |
|------------------------|---|---|---|
| Approved by | | Name: Derek Salter Role: Health & Safety Director Date 26th February 2023 | |
| Version Control | Original Date 26th February 2023 | Whats changed? | Rewritten and updated replacing previous version. |
| | Revision Date 1st February 2024 | | Annual review |
| | Revision Date 15th February 2025 | | |
| | Revision Date 6 th March 2026 | | Annual review |

Additional information can be found in the **Safety Checklist for Leaders** and other information at scouts.org.uk/safety

HQ Template Published June 2020

