



## The Rowney Building

Maximum capacity during the day: 113 people

Maximum capacity overnight: 20 people

20 people included in the price of Rowney Building hire

- Basic kitchen—see next page for details
- Large indoor space for activities during inclement weather
- The Rowney Building is used for Rifle Shooting and Indoor Archery
- Tables and chairs for indoor use only





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### Kitchen

Microwave  
Fridge (leave switched off when not in use)  
Freezer (leave switched off when not in use)  
Kettle  
Urn  
Double sink  
Oven  
Hob  
Water heater switch (leave switched off when not in use)  
Fire blanket  
Fire extinguisher  
Mop and bucket  
First aid kit  
Dustpan and brush  
Bin  
Cupboard storage  
1 broom

### Hall

Fire extinguishers  
8 large tables  
26 white plastic chairs  
2 brooms  
Kit storage cupboard (access code needed)  
Rowney site office (access code needed)



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# BUILDING RULES – ALL USERS

### ROWNEY BUILDING

- Always consult your own risk assessment and site activity risk assessment before you start any activities in the building.
- Please ensure that all activity equipment is packed away correctly and tables and chairs stacked neatly.
- Ensure that all taps and lights are turned off including heating and hot water before you depart.
- The building must be left clean and tidy, brooms and mops are provided.
- Please do not leave ANY food in cupboards or fridges.
- The kitchen comes with very basic equipment; please make sure you bring your own with you.
- All waste materials including recycling MUST be removed from site at the end of your visit.

**Please report any problems, concerns, damage, to Earleywood via email when you leave**  
[bookings@earleywood.org.uk](mailto:bookings@earleywood.org.uk)